

Penn Genome Frontiers Institute: SAMPLE DETAILED BUDGET REQUEST *[ver. September 2008]*

Request for Application title: *[It is important that the correct funding opportunity title is recorded here]*

PI Name(s):

Project Title:

Budget Period Start:

Budget Period End:

Year 1 Budget

Personnel

<u>Name</u>	<u>Role on Project</u>	<u>Type Appt.</u>	<u>% Effort</u>	<u>Salary for Project</u>	<u>Employee Benefits</u>	<u>Total Requested</u>
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Subtotal Personnel:

Equipment

Subtotal Equipment:

Supplies

Subtotal Supplies:

Other Expense

Subtotal Other Expense:

Total Year 1 Expenses:

Year 1 Budget Justification

Year 2 Budget

[Follow the above example, if the specific RFA allows for funding over multiple years.]

Business Administrator contact information:

Business Administrator signature: _____